

# AFBEA Quarterly Meeting 060409

## Cornville – Verde Valley Fire District



**Call to Order** – The meeting was called to order by President Janet Morlock

**Welcome** – Chief Jerry Doerksen welcomed everyone and spoke on the challenges with Juvenile Fire Setter Programs and the difficulty in measuring success.

**Secretary Report** – Mark Genz passed out the minutes from the March quarterly meeting. There were no changes to the minutes. Larry Tunforss made a motion to accept the minutes with Barbie Barrett seconding. The motion carried.

**Treasurer Report** – Tanja Tanner handed out the Treasurer's Report. A discussion was had on investing some of the money in a money market account or something of that sort in order to make money versus having it sit and make nothing.

**Membership Report** – Janet for Bev Burns. We currently have 138 members. Dues are due by 1 July and invoices are out.

**Publications** – Janet for Bev. The newsletter is out and on line. Anything going on in your communities/organizations get it to Bev by August 24<sup>th</sup> for the next newsletter.

**State Fire Marshall's Office** – Paul Wobesel, the SFMO Training Director came and spoke. He said that there is an instructor authorization process on their web site. They have had issues in the past with instructors not being qualified (no documentation) to teach classes. Any lead instructors must be authorized by the State Fire Marshall's Office to teach. You must have instructor credentials and also show that you are a subject matter expert with experience to teach the subject you are teaching.

The SFMO is funding two courses at the Fire School.

Training has been spared from cuts this year. This is due to it be self sufficient.

The SFMO is working towards organized efforts for fire education in schools throughout the state.

**Merchandising** – Barbie Barrett. There are only three copies of the Bullhead DVD left. Barbie said that she is resigning from the merchandising duties. Tanja Tanner volunteered to take over these duties.

**Characterization** – We have a signed contract for Harrah's for next year's conference. It will be \$22.00 a night. The dates are February 1-4, 2010.

**Desert Southwest** – Janet for Bev. Bev sent out a survey via "Survey Monkey" to see what people wanted in the way of training. She sent out surveys to 124 agencies, only 18 responded. The one day trainings seem to be the most popular.

**Training** – Bev is going to be handling class scheduling. Stacey Figueroa will be handling training for the Quarterly Meetings. Send your ideas for training at the meetings to Stacey. Meetings are September 18<sup>th</sup> in Casa Grande and December 3 in Scottsdale.

**AVG Grant** – We are still waiting to see if we will be awarded the grant.

**Scholarship/Grants** - \$500.00 Ken Fovargue grant to Tracey Koslowski.

**Old Business:**

**Training Suggestions/Ideas** – Covered earlier.

**NFA Training** – Training will be conducted in State Fire School 10-13 September.

**Promotion of AFBEA** – We are looking at getting a tabletop display for conferences. We need to take advantage of opportunities to promote at state conferences. We have signed up for a booth at the Trauma and Chief's Conferences. Tracey Koslowski, Janet Morlock and Veronica Rubio will go to the Trauma Conference and Tanja Tanner will do the Chief's Conference. Anybody who has 5X7 size pictures for the tabletop should send them to Tanja for the backdrop. We should also be able to get a booth at State Fire School.

**New Business:**

**Educator of the Year** – Nominations have been sent out.

**AFBEA Audit/Review** – Our CPA recommends an internal audit versus an audit by a professional. The cost to have the CPA do it would be about \$4,000.00. It was also recommended to have a yearly audit done. Merry Shanks, Bob Marshall and Valorie Russell have been selected to do the audit.

**Secretary Resignation** – Mark Genz resigned as secretary in order to take on the duties of treasurer.

**Appointment of Secretary** – With Mark resigning as secretary, Janet appointed Tanja Tanner as the secretary.

**Election Results** – Janet Morlock was reelected as President and Mark Genz was elected as Treasurer.

**Credit Card Acceptance Update** – We received a presentation by Nationwide Payment Solutions to upgrade the way we collect monies for the different conferences and merchandise. The proposal is to update the website so it would allow credit card payments to be made versus sending in checks and then processing them. Some of the figures given for cost would be 2-3% for a transaction fee, \$95.00 for a setup fee and a monthly \$25.00 charge. According to Tanja, these fees would be less than what we currently pay for the credit card machine etc. There would also be a one time \$150.00 fee for a "swipe" machine that would be used to swipe credit cards when making entries into the computer. This will be researched and discussed further.

**Training** – Training was conducted on Carbon Monoxide Detectors by Dave McIvoy and Cody Harkey from Verde Valley Fire District. Thanks guys for the informative training and the entertaining ending.

**Motion to Adjourn** – Valorie Russell made a motion to adjourn with Kim Miles seconding. Motion carried.

**Prepared by Secretary Mark P. Genz**