

Office of the Arizona State Fire Marshal
In cooperation with the
Arizona Fire and Burn Educators Association

**NFA'S TRAINING OPERATIONS IN SMALL
DEPARTMENTS**

This 2-day course is designed to provide students with some basic tools and skills to coordinate training in a small fire/EMS organization. A training function in a smaller department typically may include conducting training drills and coordinating training with a nearby larger City or State training function. Course content includes:

- Leadership issues in fire service training, such as why and how the local training officer must be a catalyst for change, and personal motivators within the department.
- Identifying the legal issues affecting the training function, including an understanding of a standard of care, and the impact of OSHA and NFPA standards.
- Safety considerations in training.
- Marketing training internally.
- Identifying ways to justify training needs.
- Resolving training conflicts using appropriate conflict resolution techniques.
- Selecting and evaluating training curriculum and materials from outside sources.
- Effective delivery and evaluation of training.

Upon completion of course you will be receiving a certificate from the National Fire Academy.

Date: March 20-21, 2010
Time: 8:30 AM – 4:30 PM – Saturday - Sunday
Location: Huachuca City Fire Department
500 Gonzalez Blvd
Huachuca City, Arizona
Contact: Janet Morlock-Ward to register, class location and hotel
information (520) 456-1353 or jmorlock@huachucacity.org